



Dear Customer,

I would like to welcome you to Pharmaceutical Returns Service (PRS) and give you a brief overview of our schedule drug return and shipping procedures. These procedures have been designed for facilities wanting to return for credit or needing to dispose of their scheduled pharmaceuticals in full compliance with the DEA and the EPA. We have developed a simplified version of our standard return process to make the inventory and destruction of your scheduled pharmaceuticals a simple and time efficient process.

Here's how it works for "In Stock" medications (product that is still on your inventory)

Schedule II Disposal (In Stock)

1. Fill out the Schedule II Return Request Form included in our Return Kit.
2. Fax the DEA 22 return request for to Andrew DeMars at (630) 277-8340, or email it to ddemars@pharmreturns.net
3. Within a week, you will receive a Schedule II return kit which includes: a shipping instruction sheet, completed DEA Form 222, shipping materials and a shipping FedEx label. At this point, please check the DEA Form 222 for accuracy and then utilizing our instruction sheet complete the preparation of the Schedule II return for shipping.
4. Call the toll free (800) 463-3339 on the back of the FedEx label to arrange for a pick-up and they will pick up the box(s) the next day. Upon completion of the schedule II return job, PRS will mail you a DEA compliant destruction report folder in approximately 15 business days.

Schedule III-V Disposal (In Stock)

1. Fill out the Control Drug Report included in our Return Kit. Utilizing our shipping instruction sheet (included in the return kit) complete the preparation of the Schedule III-V return for shipping.
2. Place the Schedule III-V pharmaceuticals in the tamper evident bag provided in the return kit and include one copy of your Control Drug Report. For shipping purposes please place the tamper evident bag in a small box for shipping. Place one the *Arrows UP* label on the side of the box and the FedEx PRS labels on the top of the box(s) containing the bag of scheduled pharmaceuticals. (Don't forget to fill out the "from" information on the FedEx labels.)
3. Call the toll free (800) 463-3339 on the back of the FedEx label to arrange for a pick-up and they will pick up the box(s) the next day. Upon completing the schedule III-V return job, PRS will mail you a DEA compliant destruction report folder in approximately 15 business days.

We greatly appreciate your business and look forward to being of service. If you have any questions or concerns, please contact us at (800) 215-5878

Sincerely,

Customer Service